



**GREATER COCHIN DEVELOPMENT AUTHORITY**

P.B.No:2012 , Phone – 2204261, 2206122 Fax :91 484 2206230, Kochi - 682 020  
website: [www.gcda.kerala.gov.in](http://www.gcda.kerala.gov.in). E-mail [gcdaonline@gmail.com](mailto:gcdaonline@gmail.com)

File No. 7251/PL-2/2023/GCDA

Date. 16.03.2024

**NOTIFICATION**

Greater Cochin Development Authority (GCDA) hereby invites application from the competent individuals for the below mentioned temporary posts for the newly constituting Special Purpose Vehicle (SPV) for the implementation of Urban Rejuvenation and City Beautification Project at Kochi City Region:

Sl No	Post	No. of Posts	Qualification	Experience	Salary
1	Clerk	1 No	B.Com / M.Com	1.At least 2 yrs experience in handling Accounting/ /Finance matter of Govt/PSU Projects 2.Must possess strong knowledge in written communication in Malayalam and English	Rs.25,000 - 30,000/month depending upon experience and proficiency in the field
2	Computer Assistant	1 No	Graduation with Diploma in Computer Application	1.At least 2 yrs. Experience 2.Proficient in Microsoft office 3.Must possess strong communication skills in Malayalam and English	Rs.20,000 - 25,000/month depending upon experience
3	Messenger/ Peon	1 No	Pass in Plus Two	Must have good communication skills	Rs.10,000 - 15,000/month

**General Conditions**

1. Appointment to the above post will be purely on contract basis initially for a period of one year and will be extended further depending on the project requirements and strictly on the basis of performance of the candidate.
2. The remuneration will be fixed as per the higher qualification/additional qualification and experience over and above the required experience.
3. The duly filled application along with the CV, certificates and other credentials must reach this office on or before 16.04.2024, 5 PM. in the form of Hardcopy. However, in order avoid the postal delay the softcopy of the same can also be emailed to [gcdaplanning@gmail.com](mailto:gcdaplanning@gmail.com) .
4. The applications received after the due date will not be entertained in any manner.

5. The Word file of application can be downloaded from the office website <http://gcda.kerala.gov.in/> .
6. The application who does not meet the minimum educational qualification and minimum experience qualification will be summarily rejected without notice.
7. Only the shortlisted candidates will be called for the interview.
8. The decision of selection committee will be treated as final in this regard.
9. The communication from GCDA will be through email only.
10. For any further clarification please visit Planning Department of GCDA during the officer hours (10.15 AM to 5.15 PM) ( Mob: 8800806670- Subhash S, Town Planning Officer)

Sd/-  
Secretary (I/C)  
GCDA